

WONG SHIU CHI SECONDARY SCHOOL

ANNUAL PLAN 2023/2024

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Annual Plan 2023/2024

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School Annual Plan 2023–2024

Major Concern I: To strengthen teachers’ knowledge and techniques on using effective pedagogies to facilitate students’ learning

Targets	Strategies	Success criteria	Evaluation methods	Time scale	In-charge	Resources required
To cultivate teachers to be life-long learners	<ul style="list-style-type: none"> To facilitate teachers’ professional training through providing financial and administrative support to meet the 150 CPD hours target within 2021-2024 school development cycle (self-nomination or school-assigned) To attain 15 hours CPD related to pedagogical aspects for every teacher 	<ul style="list-style-type: none"> SHS scores (Teachers Q34\geq4.0, Q36\geq3.9) Average CPD hours (Sep-Apr) of teaching staff\geq44.5 hours Percentage of teachers attained 15 hours CPD related to pedagogical aspects\geq83% 	<ul style="list-style-type: none"> CPD records SHS (teachers) Teachers questionnaire 	Whole year	Principal Vice Principal (Admin & Support)	EOEBG
To enhance teachers’ efficacy by adopting diversified pedagogical strategies	<ul style="list-style-type: none"> To deepen the utilization of different cutting edge pedagogical strategies, including (a) Cooperative Learning, (b) Blended Learning, (c) Flipped Classroom and others in lessons To continue joining the Jockey Club “Diversity at Schools” Project to strengthen the capacities of teachers to cater for learners diversity by establishing a data management system and formulate differentiated teaching strategies to unleash students’ potential To enrich the knowledge among teachers through organizing “Communities of Practice” (CoP) To further enhance the culture of open lessons by recruiting 10 teachers to open their classes for observations 	<ul style="list-style-type: none"> SHS scores (Teachers Q47\geq4.4; Q52\geq4.3); (Students Q1\geq3.9, Q2 \geq 3.9, Q.5\geq3.9) Overall scores in TPS in T2\geq3.41, T4\geq3.43 Percentage of teachers agree that they adopted more diversified pedagogical strategies\geq71% Teachers either open their classes or being the observers. Each open lesson has 4 to 5 observers with detailed post-lesson evaluations A comprehensive report is produced by each observer An overall positive response from teachers and observers 	<ul style="list-style-type: none"> TPS SHS (teachers) Teachers questionnaire Lesson observation records 	Whole year	Principal Vice Principal (Academic, Admin & Support) Staff Development Committee Assessments & Big Data Management Committee STEM Committee Careers and Further Studies Committee Subject Departments	EOEBG

Major Concern II: To nurture students to be proactive and positive learners

Targets	Strategies	Success Criteria	Methods of Evaluation	Time Scale	In-charge	Resources Required
To enhance students' ability to set and achieve meaningful goals	<ul style="list-style-type: none"> To enhance the effectiveness of the Life Building Scheme To incorporate Leader in Me elements into the Life Building Scheme from S3 to S5 	<ul style="list-style-type: none"> SHS score (Students Q13)≥3.7) APASO (Junior) Q scores: Learning (Clear Goals)≥99, Learning (Self Planning)>116, Learning (Self monitoring)≥116 APASO (Senior) Q scores: Learning (Clear Goals)≥110, Learning (Self Planning)≥116, Learning (Self monitoring) ≥116 Percentage of students who are able to set goals in LBS by applying the elements of the LiM≥38% Percentage of teachers who agree that the LBS and LiM can help students set and achieve their goals≥64% Students' grading on the assistance from LBS to set and achieve their goal≥2.9 (Max=4.0) Students' grading on the assistance from LiM to set and achieve their goal≥2.96 (Max=4.0) 	<ul style="list-style-type: none"> SHS (Students) APASO Teachers' and students' questionnaire 	Whole year	Vice Principal (Student Affairs) Experiential Learning Committee	EOEBG
To strengthen students' confidence in their future and work systematically towards their goals	<ul style="list-style-type: none"> To implement the Hong Kong Benchmarks for Career and Life Development into different aspects including formal and informal curricula To incorporate the LiM elements into Career and Life Development strategies 	<ul style="list-style-type: none"> SHS scores (Students Q22)≥3.9) APASO (Junior) Q scores: Self Concept (Emotional Stability)≥99, Life Planning (Receive Advice)≥116, Life Planning (Search for Information)≥109 APASO (Senior) Q scores: Self Concept (Emotional Stability)≥116, Life Planning (Receive Advice) ≥116, Life Planning (Search for Information)≥116 S3-6 students' grading on the effectiveness of strategies adopted in enhancing their confidence in future careers and further studies>2.92 (Max=4.0) 	<ul style="list-style-type: none"> SHS (Students) APASO Students' questionnaire 	Whole year	Vice Principal (Student Affairs) Career and Further Studies Committee Subject Departments LiM Lighthouse Team	EOEBG LWL grant
To nurture students' capacity to live positively	<ul style="list-style-type: none"> To implement "Positive Education" elements and strategies into formal and informal curricula To enrich Christianity atmosphere with the assistance of "Love Foundation" to guide students to live positively according to words in the Bible 	<ul style="list-style-type: none"> SHS scores (Students Q17)≥3.8; Q18)≥3.7 ; Q20)≥3.8; Q23)≥3.9; Q24)≥3.9; Q25)≥3.9) SHS scores (Teachers Q57)≥ 3.8) APASO (Junior) Q scores: Affect (Positive)≥116, Satisfaction (School)≥116, Morality (Importance)≥116, Learning Attitude (Perseverance)≥116, National Identity (Responsibility, Obligations)≥116, Learning (Self-monitoring)≥116; Global Perspective (Respect for Diversity) ≥116, Respect People of Different Cultural Backgrounds) ≥95 APASO (Senior) Q scores: Affect (Positive) ≥115, Satisfaction (School) ≥116, Morality (Importance) ≥102, Learning Attitude (Perseverance) ≥98 , National Identity (Responsibility, Obligations) ≥116, Learning (Self-monitoring)≥116 , Global Perspective (Respect for Diversity) ≥94, Respect People of Different Cultural Backgrounds)≥85 The 10 priority values can be observed in different strategies implemented Students' grading on the assistance from Class periods and Biblical Knowledge to build up a positive attitude≥2.96 (Max=4) Students' grading on the assistance from LiM to build up a positive attitude≥3.12 (Max=4) Students' grading on the assistance from "Love Foundation" to build up a positive attitude≥3.12 (Max=4) 	<ul style="list-style-type: none"> SHS (Students) APASO Teachers' and students' questionnaire 	Whole year	Vice Principal (Student Affairs) Assistant Principal (Admin & Support) Guidance Committee Life Education Committee Teacher-in-charge of Gospel activities	EOEBG LWL grant

Priority Values suggested in the EDB Value Education Curriculum Framework : "Perseverance", "Respect for Others", "Responsibility", "National Identity", "Commitment", "Integrity", "Care for Others", "Law-abidingness", "Empathy" and "Diligence".

Major Concern III: To unleash students' potential through experiential learning

Targets	Strategies	Success Criteria	Evaluation methods	Time Scale	In-charge	Resources Required
To offer diversified opportunities for students with different talents and strengths	<ul style="list-style-type: none"> To offer challenging activities both inside and outside school. To participate diversified competitions outside school. To enhance exposures and experiences of students on academic and non-academic areas 	<ul style="list-style-type: none"> SHS scores (Students Q22\geq3.9; Q19\geq3.8); (Teachers Q64\geq4.2) Percentage of teaching staff agree that planned ECA are carried out properly \geq 91% Percentage of teaching staff who agree that school provide appropriate opportunities for students of different talents and strengths\geq92% 	<ul style="list-style-type: none"> SHS (Students) APASO Teachers' and student' Questionnaire 	Whole year	Vice Principal (Student Affairs) Assistant Principal (Academic) Gifted Education Subcommittee Assessments & Big Data Management Committee Extra-curricular Activities Committee Experiential Learning Committee	EOEBG LWL grant DLG
To widen students' horizon through a diversity of experiences	<ul style="list-style-type: none"> To organizing internal STEM-related activities and join relevant external competitions To organize and join voluntary work and services in local sectors To organize or joining cross-boundary and overseas exchanges activities 	<ul style="list-style-type: none"> SHS scores (Students Q22\geq3.9); (Parent Q11\geq4.0) APASO (Junior) Q scores: Volunteering Work Frequency\geq105, Global Perspective (Attention)\geq116 APASO (Senior) Q scores: Volunteering Work Frequency\geq98, Global perspective (Attention)\geq104 Majority of volunteers' team members and students participants agree that voluntary services help them broaden their horizons 	<ul style="list-style-type: none"> SHS (Teachers & Students) APASO Teachers' and students' Questionnaire 	Whole year	Vice Principal (Student Affairs) Experiential Learning Committee STEM Committee	EOEBG LWL grant DLG GSSS

Key for abbreviations:

APASO	Assessment Program for Affective and Social Outcomes	ECA	Extra-curricular Activities	SHS	Stakeholder Survey	LWL	Life-wide Learning	GSSS	Grant for the Sister School Scheme
CPD	Continuing Professional Development	LiM	Leader in Me	EOEBG	Expanded Operating Expenses Block Grant	DLG	Diversity Learning Grant		

Plan on the Use of Capacity Enhancement Grant in 2023/2024 School Year

Name of School: Wong Shiu Chi Secondary School

Means by which teachers have been consulted: Opinion survey followed by staff meeting

No. of operating classes: 24

Task area	Major area(s)	Strategies/Tasks	Benefits anticipated	Time scale	Resources required	Success criteria	Methods of evaluation	People responsible
Biology and Integrated Science Teaching	<ul style="list-style-type: none"> - Teaching Biology and Integrated Science classes - STEM coordinator 	<p>To employ a contract teacher (GM, Point 16) who will take up 2 classes of Biology and 1 class of Integrated Science, perform the same duties as a regular teacher</p> <p>To organize STEM activities lead students participate in competitions</p>	The teaching and non-teaching load of the existing Biology & Integrated Science teachers can be released to certain extent.	2023/2024 School Year	GM Salary of contract teacher for 12 months, including MPF \$453,550	<ul style="list-style-type: none"> - Good scores in the school-based Teaching Performance Survey - Good scores in the appraisal exercise 	<ul style="list-style-type: none"> Appraisal by Biology and Integrated Science Department Chair School-based Teaching Performance Survey 	<ul style="list-style-type: none"> - Biology and Integrated Science Department Chair - STEM committee Chair

Enhancement of Mathematics Teaching	All the supportive administrative work of the Mathematics Department	To employ one teaching assistant who will provide general supports to the Mathematics Panel by taking up routine non-teaching duties, and after-school remedial class.	Mathematics teachers can spare more time on quality teaching by releasing their administrative duties	2023/2024 School Year	Salary of contract teaching assistant for 12 months, including MPF [(\$16,000 x1.05) x12 = \$201,600]	- Mathematics teachers show improvement in their teaching effectiveness - Good scores in the appraisal exercise	Appraisal by Mathematics Department Chair	Mathematics Department Chair
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Funding	Income	Expenditure	Surplus / (Deficit)	
Capacity Enhancement Grant	\$666,935			
GM (Point 16) in Biology and Integrated Science		\$453,550		
Teaching Assistant for Mathematics		\$201,600	11,785	

School-based After-school Learning and Support Programmes 2023/24 School Year Programme Plan

Name of School : Wong Shiu Chi Secondary School

Staff-in-charge : Ms. Choi Wai Yin Contact Telephone No. : 2656 1270

A. The estimated number of students (count by heads) benefitted under this programme is 178 (including A. 32 CSSA recipients, B. 131 SFAS full-grant recipients and C. 15 under school's discretionary quota).

B. Information on Activities to be subsidised / complemented by the Grant.

Name	Objective	Success criteria	Method(s) of evaluation	Period/Date	Estimated no. of target students benefitted			Estimated expenditure (\$)	Name of partner/service provider
					A	B	C		
Pre-S1 English Bridging Classes (23-24)	To enhance students' English abilities for their transition to an English learning environment	<ul style="list-style-type: none"> - Attendance - Improvement in their English reading, writing, listening and speaking ability 	<ul style="list-style-type: none"> - Attendance record - Evaluation reports from the tutors 	29-7.2024 – 9.8.2024	5	15		12,000	
Chinese Musical Instrument Training Classes	To develop students' skills in musical instruments and their ability in musical appreciation	Regular attendance and mastery of the performing skills of the musical instrument	Attendance record and evaluation reports from the tutors	Year round	2	12		25,200	Vincent Music

Orchestral Classes	To develop students' skills in musical instruments and their ability in musical appreciation	Regular attendance and mastery of the performing skills of the musical instrument	Attendance record and evaluation reports from the tutors	Year round	2	4		10,800	Mega Will
Guitar Classes	To develop students' skills in musical instruments and their ability in musical appreciation	Regular attendance and mastery of the performing skills of the guitar	Attendance record and evaluation reports from the tutors	Year round		13		23,400	
Field Trip and Training Camp for different subjects	Transport fee	- Attendance - Field trip assessment reports completed	- Attendance record - Field trip assessment reports	Year round	5	20		10,000	-
Music & Speech Festival Competitions	To develop students' skills in music and speech	Students have their experience enriched	Competition results	Nov 2023 – April 2024		3		500	-
English / Chinese Enhancement	To extend students' exposure to	Improvement in the English / Chinese proficiency	Attendance record and students'	Year round		5		10,000	-

Activities	authentic English / Chinese		performance in tests and examinations						
Japanese Classes	To enhance students' Japanese writing & speaking abilities	<ul style="list-style-type: none"> - Attendance - Good performance in routine classes 	<ul style="list-style-type: none"> - Attendance record - Evaluation reports from the tutors 	Year round	2	17		20,000	-
Leadership Training for student leaders e.g. Outward bound, AYP, Prefects, Red Cross ... etc	To instill the virtues of leaders among students	Students showing improvement in collaboration, communicative and self-management skills	Attendance record and evaluation reports from the tutors and advisory teachers	Year round	6	18		5,000	-
Sports training, e.g. soft ball, badminton, table tennisetc	To develop the spirit of collaboration, self management, and various sports skills	Active participation and good performance in the respective sports events	Attendance record and the evaluation reports from the tutors / coaches	Year round		4		500	-

Miscellaneous activities for developing student self esteem, skills development and enrichment of learning experiences	To widen the students' scope of life exposure	Regular attendance and have enhancement in self esteem and generic skills	Evaluation reports from instructors / coaches	Year round	10	20	15	1,000	Miscellaneous agents
Total no. of activities <u>11</u>					32	131	15	118,400	

Plan on the Use of the Promotion of Reading Grant 2023-2024

The major objectives for Promotion of Reading : To nurture students' reading habit and to build the school's reading culture

	Item	Estimate Expenses
1.	<u>Purchase of Books</u>	
	Chinese Language Extensive Reading Scheme Printed books	\$4,000
	English Language Extensive Reading Scheme Printed books	\$4,000
	Library books	\$49,800
	Discipline Committee Printed books	\$1,000
	Guidance Committee Printed books	\$1,000
	Life Education Committee Printed books	\$1,000
2.	<u>Reading Activities</u>	
	Chinese Reading Weeks	\$15,900.00
	Total	\$76,700.00

Wong Shiu Chi Secondary School
Plan on the Use of the Life-wide Learning Grant
2023-2024 School Year

Jun 2022 ver.

Schools are required to upload this Plan or the Annual School Plan which consist of this Plan endorsed by their SMCs / IMCs onto the homepage of the schools for the sake of enhancing transparency and in accordance with the established practice.
Declaration: We understand clearly the principles on the use of the Life-wide Learning Grant and, after consulting teachers on the allocation of the resources, plan to deploy the Grant for promoting the following items.

Category 1: To organise / participate in life-wide learning activities

Schools are required to complete this part							Completion of this part is not mandatory								
No.	Activity Name	Proposed Date	Target Students		Estimated Expenses (\$)	Estimated Expenses per Person (\$)	Brief Description and Objective of the Activity	Domain (Please select or fill in the domain of the activity as appropriate)	Brief Description of the Monitoring / Evaluation Mechanism	Essential Learning Experiences (Please put a ✓ the appropriate box(es); more than one option can be selected)					Subject Panel / Teacher-in-charge
			Level	Estimated Number of Participants						Intellectual Development (closely linked with curriculum)	Values Education	Physical and Aesthetic Development	Community Service	Career-related Experiences	
1.1	Local Activities: To organise life-wide learning activities in different KLAs / cross-KLA / curriculum areas to enhance learning effectiveness, or to organise diversified life-wide learning activities to cater for students' interests and abilities for stretching students' potential and nurturing in students positive values and attitudes														
e.g.	Career Experience Activity	Nov 2022	S1-S3	200	\$20,000.00	\$100.00									
1	Chinese Debating Class & Enrichment Activities	Oct 2023 - Jun 2024	S.1-S.6	706	\$162,600.00	\$230.31		Chinese Language	Competition results and tutors' comments	✓			✓		LS , YWK
2	English Debating Class & Enrichment Activities	Oct 2023 - Jun 2024	S.1-S.6	706	\$150,000.00	\$212.46		English Language	Competition results and tutors' comments	✓			✓		CSH, LWS
3	Musical Instrument Training	Sept 2023 - Aug 2024	S.1-S.6	350	\$110,000.00	\$314.29		Arts (Music)	Competition results and tutors' comments			✓			WWK
4	Career-related Activities	Nov 2023 - Mar 2024	S.4 - S.6	337	\$10,000.00	\$29.67		Career	Questionnaires and teachers' observations					✓	CSM
5	STEM Project and Activities	Sept 2023 - Jun 2024	S.3-S.6	447	\$133,000.00	\$297.54		Science	Questionnaires and teachers' observations	✓					KWF, MTC
6	Activities on Multiple Intelligences	Sept 2023 - Aug 2024	S.1-S.6	706	\$130,000.00	\$184.14		General Studies	Attendance records, teachers' and students' questionnaires	✓	✓	✓	✓	✓	CCS
7	Physical Education Activities	Year round	S.1-S.6	706	\$417,000.00	\$590.65		Physical Education	Competition results and coaches' comments		✓	✓			LTA, LHY
8	Learning Experiences Activities	Sept 2023 - Jun 2024	S.1-S.6	706	\$15,000.00	\$21.25		General Studies	Teachers' and students' questionnaires	✓		✓		✓	HMC
9	Religious Activities	Nov 2023 - April 2024	S.1	132	\$11,000.00	\$83.33		Values Education	Teachers' and students' questionnaires		✓				YWK
10	Life Education : Leadership Training	Oct 2023 - Jun 2024	S.2-S.3	237	\$29,000.00	\$122.36		Leadership Training	Questionnaires and teachers' observations		✓				KWY
11	Leader-in-Me Programme	Sept 2023 - Jun 2024	S.2	127	\$23,000.00	\$181.10		Values Education	Questionnaires and teachers' observations		✓		✓		TCM
12	Discipline-related Activities	Dec 2023 - July 2024	S.3-S.5	90	\$41,000.00	\$455.56		Leadership Training	Questionnaires and teachers' observations		✓		✓		YMC
13	Computer Studies Activities	Nov 2023- Jan 2024	S.3-S.5	30	\$11,000.00	\$366.67		Science	Questionnaires and teachers' observations	✓					LYW
12	Guidance-related Activities	Oct 2023 - Jun 2024	S.3-S.5	90	\$3,000.00	\$33.33		Leadership Training	Questionnaires and teachers' observations		✓		✓		NYL
(Please insert rows above if the space provided is insufficient.)															
Sub-total of Item 1.1			5,370	\$1,245,600.00											
1.2	Non-Local Activities: To organise or participate in non-local exchange activities or non-local competitions to broaden students' horizons														
e.g.	Exchange Tour to the Greater Bay Area	10-12 Apr 2023	S4-S5	88	\$100,000.00	\$1,136.36									
1	Exchange Tour to Japan	April 2024	S.4-S.5	30	\$100,000.00	\$3,333.33									
2															
3															
(Please insert rows above if the space provided is insufficient.)															
Sub-total of Item 1.2			30	\$100,000.00											
Total for Category 1			5,400	\$1,345,600.00											

No.	Activity Name	Proposed Date	Target Students		Estimated Expenses (\$)	Estimated Expenses per Person (\$)	Brief Description and Objective of the Activity	Domain (Please select or fill in the domain of the activity as appropriate)	Brief Description of the Monitoring / Evaluation Mechanism	Essential Learning Experiences (Please put a ✓ the appropriate box(es); more than one option can be selected)					Subject Panel / Teacher-in-charge
			Level	Estimated Number of Participants						Intellectual Development (closely linked with curriculum)	Values Education	Physical and Aesthetic Development	Community Service	Career-related Experiences	
1.1	Local Activities: To organise life-wide learning activities in different KLAs / cross-KLA / curriculum areas to enhance learning effectiveness, or to organise diversified life-wide learning activities to cater for students' interests and abilities for stretching students' potential and nurturing in students positive values and attitudes														

Category 2: To procure equipment, consumables or learning resources for promoting life-wide learning (Compulsory)

No.	Item	Purpose	Estimated Expenses (\$)
e.g.	STEM Learning Kits	STEM Interest Group Activity	\$50,000.00
1	3D Scanner	D & T Activity	\$18,000.00
2	Aquaponics System	STEM Activity	\$80,000.00
3			
(Please insert rows above if the space provided is insufficient.)			
Estimated Expenses for Category 2			\$98,000.00
Estimated Expenses for Categories 1 & 2			\$1,443,600.00

Category 3: Estimated Number of Student Beneficiaries (Compulsory)

Total number of students in the school:	706
Estimated number of student beneficiaries:	706
Percentage of students benefitting from the Grant (%):	100%

Name of Contact Person for LWL:	Ms. Choi Wai Yin
Post of Contact Person for LWL:	CO

Plan on the Use of the Citizenship and Social Development Grant (CS Grant) 2023-2024

Item / Programmes	Budget
procure relevant multi-media teaching resources for CS	\$50,000.00
procure relevant e-learning resources for CS	\$34,000.00
Mock Exam fee for CS	\$16,050.00
Reading Activities for CS	\$4,500.00
Exchange tour in China	\$80,000.00
Equipment of Experiential Learning for CS	\$40,000.00
Field trip in HK for CS	\$40,000.00
Total	\$264,550.00

Wong Shiu Chi Secondary School

Work Plan on Implementation of Measures to Safeguard National Security and Promote National Security Education 2023-2024

Area	Measure(s)	Assessment Method	Implementation timetable	Person-in-charge	Resources required
(A)School admin.	1. The National Security Education Work Team will continue to work in 2023/24 to review the policy & situation and to organize and supervise national security education in school.	Observation by Principal and IMC	Whole year	Vice-principal (Student Affairs), Life Education Committee Head	
	2. Po Nga Church will be requested to assure that their use of our school Hall for religious activities will not involve acts or activities that endanger national security.	Observation by Vice-principal (Student Affairs)	Whole year	E.O.	
	3. Librarian will take out consistent review of the library collection to prevent existence of items that contain materials harmful to national security.	Report from Librarian	Before 1/Nov	Librarian	
	4. Guest speakers in school activities, alumni and coaches hired will be requested not to commit any act in our campus that may endanger national security.	Observation by relevant staff	Whole year	Teachers-in-charge related	
	5. Subject panel heads will be requested to review the school-based curriculum and the learning and teaching resources (including textbooks, self-compiled teaching materials and question papers for tests and examinations) selected or developed are in line with the National Security Law.	Report to Vice-principal (Student Affairs) from panel heads	Whole year	Subject panel heads	
	6. Through staff meetings and school circulars, enable staff to understand and familiarize themselves with the legislative background, provisions, significance, etc. of the National Security Law, as well as relevant information disseminated by the Government.	Report by Vice-principal (Student Affairs)	Whole year	Vice-principal (Student Affairs)	
	7. Raise national flag and HKSAR flag weekly and during important school events.	Observation by Vice-principal (Student Affairs)	Whole year	Teacher-in-charge of flag raising team	
	8. Arrange delivery of speech under the national flag in each weekly flag raising ceremony.	Observation by Principal	Whole year	Principal, Vice-principal (Student Affairs), Life Education Committee Head	
	9. Discipline Committee Head will review and fine-tune guidelines on dealing with behavior suspected to endanger national security.	Report by Discipline Committee Head	Before 1/Sep	Discipline Committee Head	

Area	Measure(s)	Assessment Method	Implementation timetable	Person-in-charge	Resources required
(b) Staff management & training	10. Vice-principals (Academic & Student Affairs) will examine subjects' and committees' annual plan and supervise their implementation. for the appropriate promotion of national security education.	Report by Vice-principals (Academic & Student Affairs)	Before 1/Oct	Vice-principals (Academic & Student Affairs)	
	11. Staff development seminar(s). concerning the National Security Law. will be held whenever appropriate for all staff to attend, to enhance their understanding of the National Security Law.	Report by Vice- principal (Admin. Support)	Whole year	Vice-principal (Admin. Support)	
(c) Learning and teaching	12. All subject panel heads will consistently review their subjects' curriculum to include appropriate elements of national security education in their subjects' curriculum with reference to those highlighted in EDB circulars. https://www.edb.gov.hk/attachment/en/curriculum-development/renewal/CM/EDBC21004E.pdf https://applications.edb.gov.hk/circular/upload/EDBC/EDBC21006C.pdf They will report the elements included in those subjects' Annual Plan and the implementation in their Annual Reports.	Report by Vice-principals (Academic & Student Affairs)	Before 1/Sep	Related subject panel heads	
	13. The above subject panel heads will archive teaching and learning materials related to Constitution and Basic Law education and national security education for no less than two school years for possible future inspection by SSBs, school management or the EDB.	Report by relevant subject panel heads	Whole year	Related subjects panel heads	
	14. All subject panel heads will lead their panel members to review the curriculum and the learning and teaching resources (including textbooks, self-compiled teaching materials and question papers for tests and examinations) so as to make them developed in line with the education of national security.	Report by relevant subject panel heads	Whole year	All subject panel heads	
	15. Life Education Committee will incorporate elements of national security education in S2 and S5 class periods.	Report by Life Education Committee Head	Oct to Dec	Life Education Committee Head	
	16. Organize students to join relevant quiz and competitions organized by Education Bureau. 17. Board display will be held to inform students more about national security whenever appropriate.	Report by Vice-principals (Academic & Student Affairs)	Whole year	Life Education Committee Head. C&S and IH panel heads	
(d) Student guidance, discipline and support, experiential learning	18. Life Education and Extra-curricular committees will incorporate elements of national security education in extra-curricular activities. e.g. Programme Week, Inter-House Quiz Competitions. 19. Experiential Learning Committee will cooperate with Civic and Social Development Subject to hold study tour to Mainland to	Report by relevant subject panel & committee heads	Whole year	Heads of Life Education Committee. ECA Committee and Experiential Learning	Diversity Learning Grant

Area	Measure(s)	Assessment Method	Implementation timetable	Person-in-charge	Resources required
	help our students understand more about their country.			Committee	
	20. Experiential Learning Committee will organize interflows with our Sister Schools in Mainland to help students understand more about our country.	Report by Vice-principal (Admin. Support)	Whole year	Experiential Learning Committee Head	Life-wide Learning Grant
(e)Home-school cooperation	21. Parents-Teachers Association will organize activities to enhance parents' understanding of Chinese culture	Report by Vice-principal (Admin. Support)	Whole year	Guidance Mistress	
	22. School will help disseminate information about national security from Education Bureau to parents.	Report by Vice-principal (Admin. Support)	Whole year	Vice-principal (Student Affairs)	
	23. Parents attending talks held by Parent-Teachers Association will be briefed about our school's policies of national security education.	Report by Vice-principal (Admin. Support)	Whole year	Guidance Mistress	



Signature of supervisor : 

Name of supervisor : TANG Kai Ming

Date : 27 OCT 2023

「促進香港與內地姊妹學校交流試辦計劃」計劃書 (2023/2024 學年)

姊妹學校名稱	廣州南武中學	貴州安順市鎮寧自治縣行知學校
締結日	18-12-2012	29-4-2016

活動詳情

項目編號	交流/活動項目名稱及內容	預期目標	監察 / 評估	預算開支
1	<p>廣州南武中學交流體驗之旅 (2024 年 3 月 24 日至 3 月 27 日)，主要內容包括：</p> <ul style="list-style-type: none"> 內地上課體驗； 中港學生體藝交流；及 廣州市歷史文化考察。 	<ul style="list-style-type: none"> 本校學生藉著參與內地課堂，能深入體驗內地中學生的學習情況，並反思正確的治學態度為何。 兩地學生進行體藝活動交流，促進彼此溝通，建立友誼，亦能讓本校學生感受內地的校園文化。 學生考察廣州市內著名的歷史文化景點，拓闊視野、增潤知識。 	<ul style="list-style-type: none"> 量性評估：學生問卷調查； 質性評估：教師觀察、學生感想；邀請學生在周會分享交流後感。 	<ul style="list-style-type: none"> 交流團人數：35 人 (包括 30 名學生、4 名教師、校長) 預算人均團費：\$3,000 總計： \$3,000 x 35 = \$105,000 學生收費： \$500x30 = \$15,000 姊妹學校津貼：\$90,000
2	<p>貴州安順市鎮寧自治縣行知學校交流體驗之旅，主要內容包括：</p> <ul style="list-style-type: none"> 為行知學校的學生舉辦創意課堂及活動服務初中學生； 分組探訪當地學生家庭，體驗當地生活文化； 參訪苗寨及名勝； 再生能源探索之旅(參訪貴州三都風電場)。 	<ul style="list-style-type: none"> 本校學生藉著服務及探訪當地學生，深入體驗他們的學習情況，並反思正確的學習態度為何； 兩地學生進行課堂和活動交流，促進彼此溝通，建立友誼，亦能讓本校學生感受內地的校園文化； 學生考察貴州的著名的歷史文化景點及風電設施，藉以拓闊視野、增潤知識。 	<ul style="list-style-type: none"> 量性評估：學生問卷調查； 質性評估：教師觀察、學生感想；邀請學生在周會分享交流後感。 	<ul style="list-style-type: none"> 交流團人數：35 人 (包括 30 名學生、4 名教師、校長) 預算人均團費：\$5,000 總計： \$5,000 x 35 = \$210,000 (公民科津貼\$80,000) 學生收費： \$800x30 = \$24,000 姊妹學校津貼：\$106,000
3	<p>教師觀課交流、學與教策略分享</p>	<ul style="list-style-type: none"> 兩地教師以實體或線上形式互相觀摩課堂，分享教學策略及心得，互取所長，提升彼此的專業知識及教學效能。 	<ul style="list-style-type: none"> 量性評估：教師問卷調查； 質性評估：同儕在教師會議或科務會議中分享觀課經驗。 	