


WONG SHIU CHI SECONDARY SCHOOL

ANNUAL PLAN 2024/2025

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Annual School Plan 2024/2025

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Wong Shiu Chi Secondary School


Annual School Plan

2024/25

School Vision and Mission

In the spirit of Christ, we are committed to providing holistic Christian education, which fosters the ethical, intellectual, physical, social, aesthetic and spiritual development of our students.

Through a harmonious and disciplined campus life, students are encouraged to take the initiative in learning, explore creative solutions and develop individual potential. Nurtured as lifelong learners, students are able to adapt to change and develop self-confidence for contributing positively to the well-being of our community and mother country.



ABC School

Annual School Plan

2024/25

Major Concerns

1. To build an effective student-learning community
2. To develop students' sense of responsibility and self-management abilities
3. To enhance teachers' wellness

Annual School Plan 2024–2025

Major Concern I: To build an effective student-learning community

Targets	Implementation Strategies	Success Criteria	Methods of Evaluation	Time Scale	Responsible person/ Committee/Department	Resources Required
To cultivate students to be positive and skillful Learners	<ul style="list-style-type: none"> To empower students to become self-directed learners with strong study skills and effective learning habits by organizing sharing sessions with senior students and graduates and incorporating the seven habits into both formal and informal curricula. To foster students' learning attitudes and self-confidence through subject teachers in routine lessons and through coaches and tutors in various extra-curricular activities and programs. To enrich students' learning experiences beyond the classroom setting by providing opportunities for local engagement through volunteer service and global exploration through diverse exchange programs. 	<ul style="list-style-type: none"> SHS scores Teachers Q47≥4.3, Q50≥4.2, Q54≥3.8, Q55≥3.5, Q62≥4.0, Q63≥4.0 Students Q7≥3.8, Q8≥3.7, Q10≥3.8, Q11≥3.9, Q14≥3.8, Q15≥3.8 Parents Q1≥3.7, Q2≥3.8, Q3≥3.7, Q11≥4.0 APASO (senior) Q scores : Form A : Q9=116, Q10=116, Q11=116, Q14=116, Q18≥112, Q19=116, Q20≥109, Q31=116, Q32≥103, Q33≥88, Form B : Q27=116, Q28=116 APASO (junior) Q scores : Form A : Q9=116, Q10=116, Q11=116, Q14≥106, Q18≥114, Q19=116, Q20=116, Q31=116, Q32≥106, Q33≥94, Form B : Q27=116, Q28=116 School-based questionnaire: ≥70% shows positive responses 	<ul style="list-style-type: none"> SHS (Teachers, Students, Parents) APASO School-based questionnaires 	Whole year	Academic Committee Staff Development Committee Guidance Committee Life Education Committee Extra-curricular Activities Committee	EOEBG LWLG
To foster students' English language proficiency	<ul style="list-style-type: none"> To cultivate a dynamic and engaging English learning environment across both formal and informal curricula by providing immersive and interactive learning experiences that foster students' language acquisition and proficiency. 	<ul style="list-style-type: none"> TPS scores : English Language average score ≥ 3.5, Other EMI subjects Q10 and Q11 ≥ 3.5 APASO (senior) Q scores : Form A : Q21≥115, Q22=116 Form B : Q7≥104, Q19=116 APASO (junior) Q scores : Form A : Q21=116, Q22=116 Form B : Q7≥111, Q19=116 School-based questionnaire ≥70% shows positive responses 	<ul style="list-style-type: none"> TPS APASO School-based questionnaires Students Exam Performance in English Language 	Whole year	English Language Department Other EMI Subjects Departments	EOEBG DLG

Major Concern II: To develop students' sense of responsibility and self-management abilities

Targets	Implementation Strategies	Success Criteria	Methods of Evaluation	Time Scale	Responsible person/ Committee/Department	Resources Required
To enhance students' well-being and cultivate them to be proactive, responsible and resilient self-leaders	<ul style="list-style-type: none"> To strengthen student's ability to overcome adversities by adopting different strategies in the 4Rs Mental Health Charter and the Whole School Health Programme; To integrate specific values* in routine lessons and extra-curricular activities; To forge partnerships with local organizations, including NGOs and hospitals, to implement collaborative programs that promote healthy lifestyles and enhance students' physical and mental well-being; 	<ul style="list-style-type: none"> SHS scores Teachers Q64≥4.0 Students Q16≥3.7, Q19≥3.8, Q21≥3.9, Q22≥3.9 Parents Q6≥3.7, Q7≥3.8, Q19≥4.0, Q21≥4.0, Q25≥4.0 APASO (senior) Q scores : Form B : Q1=116, Q2≥115, Q3=116, Q11=116, APASO (junior) Q scores : Form B : Q1=116, Q2=116, Q3=116, Q11=116 School-based questionnaire ≥70% shows positive responses 	<ul style="list-style-type: none"> SHS (Teachers, Students, Parents) APASO School-based questionnaires 	Whole year	Student Affairs Committee Guidance Committee Discipline Committee SEN Support Committee Life Education Committee Experiential Learning Committee Extra-curricular Activities Committee	EOEBG LWLG DLG GSSS
To develop students to be self-disciplined learners with clear life goals	<ul style="list-style-type: none"> To cultivate student leadership and personal growth by strategically assigning roles within various school settings, such as classrooms, clubs, houses, uniform groups, sports teams, and service organizations, to foster a sense of ownership, commitment to service, responsibility, and accountability. 	<ul style="list-style-type: none"> SHS scores Teachers Q65≥4.1 Students Q13≥3.8 Parents Q9≥4.0, Q10≥4.0, Q14≥4.1 APASO (senior) Q scores : Form A : Q12=116, Q17≥99, Form B : Q15≥105 APASO (junior) Q scores : Form A : Q12≥109, Q17≥100, Form B : Q15≥111 School-based questionnaire ≥70% shows positive responses 	<ul style="list-style-type: none"> SHS (Teachers, Students, Parents) APASO School-based questionnaires 	Whole year	Student Affairs Committee Extra-curricular Activities Committee Guidance Committee Discipline Committee Life Education Committee	EOEBG LWLG DLG
To offer more intensive guidance and support for students by creating a more focus and targeted teacher-student mentoring system	<ul style="list-style-type: none"> To enhance student support and guidance by implementing a new teacher-student mentoring scheme integrated with the Life Building Scheme for Senior Forms, providing a comprehensive approach for students with regular, timely, and effective counseling and support related to their academic progress, career exploration, life planning, and personal well-being. 	<ul style="list-style-type: none"> SHS scores Students Q17≥3.8, Q23≥3.9, Q26≥4.0, Q28≥3.8 Parents Q12≥4.1, Q15≥4.0, Q17≥4.2 APASO (senior) Q scores : Form A : Q25=116, Q26=116, Q27=116, Q28≥107 Form B : Q12≥107, Q24=116, Q25≥113, Q26≥85 APASO (junior) Q scores : Form A : Q25≥113, Q26≥107, Q27≥101, Q28≥111 Form B : Q12≥112, Q24≥109, Q25≥85, Q26≥85 School-based questionnaire ≥70% shows positive responses 	<ul style="list-style-type: none"> SHS (Students, Parents) APASO School-based questionnaires 	Whole year	Academic Committee Student Affairs Committee Guidance Committee Career and Further Studies Committee All teachers	EOEBG LWLG DLG

Major Concern III: To enhance teachers' wellness

Targets	Implementation Strategies	Success Criteria	Methods of Evaluation	Time Scale	Responsible person/ Committee/Department	Resources Required
To strengthen teachers' physical and mental wellness	<ul style="list-style-type: none"> To expand opportunities for professional development by offering a more comprehensive range of school-sponsored training programs that specifically address and enhance teachers' physical and mental well-being. 	<ul style="list-style-type: none"> SHS scores Teachers Q33≥3.9, Q70≥4.0, Q72≥4.1, Q73≥4.3 School-based questionnaire ≥70% shows positive responses 	<ul style="list-style-type: none"> SHS (Teachers) School-based questionnaires 	Whole year	Staff Development Committee	EOEBG
To enhance teachers' professionalism in teaching effectiveness	<ul style="list-style-type: none"> To create space by adopting the "Keep-Improve-Start-Stop" (KISS) initiative and providing teachers with various support tools, such as AI platforms and other IT hardware, to enhance efficiency. To apply three of the #Differentiated Instruction (DI) strategies in lesson planning; To offer incentives and support to help teachers achieve the 50 CPD hours soft target across diverse areas, including pedagogies, career and life planning, AI elements, and personal wellness, by providing financial support, flexible working hours, and an enhanced CPD record system in the WSC Portal. 	<ul style="list-style-type: none"> TPS scores: higher score range between 3.5 and 4, Q4,5,6 ≥3.4, Q9≥3.5) SHS scores Teachers Q31≥4.1, Q33≥3.9, APASO (senior) Q scores : Form A : Q4=116 Form B : Q17≥110, Q24=116, Q25≥113 APASO (junior) Q scores : Form A : Q4=116 Form B : Q17≥99, Q24≥109, Q25≥85 School-based questionnaire ≥70% shows positive responses 	<ul style="list-style-type: none"> TPS SHS (Teachers) APASO School-based questionnaires 	Whole year	Staff Development Committee IT Support Committee Subject departments	EOEBG LWL DLG

*	Perseverance, Respect for Others, Responsibility, National Identity, Commitment, Integrity, Benevolence, Law-abidingness, Empathy, Diligence, Unity and Filial Piety	
#	A. Learning environment	A1 Chances for all students' participation, A2 Relaxed and cheerful learning atmosphere, A3 Appropriate classroom settings and equipment;
	B. Content	B1 Diversified learning goals, B2 Informed choice of content, B3 Adjustable learning pace, B4 Adjustable teaching content, B5 Tiered learning materials, B6 Scenario-based teaching, B7 Multi-sensory pedagogical design, B8 Use of real-life examples to illustrate content;
	C. Process	C1 Equipping students with prior knowledge and raising learning interest, C2 Identification of diverse learners' need, C3 Multi-sensory teaching, C4 Use of information technology, C5 Effective use of questioning techniques, C6 Group learning, C7 Students' choice of learning paths, C8 Diversified learning tasks, C9 Tiered learning tasks, C10 Contingent scaffolding, C11 Effective use of large classes, small groups and individualised modes of teaching, C12 Provision of feedback, C13 Learning summary for students of varied abilities, C14 Using diversity to promote peer learning
	D. Product	D1 Diversified methods for learning product display, D2 Peer evaluation, D3 Use of formative assessment methods, D4 Diversified assessment methods, D5 Tiered assessment

(Source : Jockey Club 'Diversity at Schools' Project)

Key for abbreviations:

APASO	Assessment Program for Affective and Social Outcomes	ECA	Extra-curricular Activities	SHS	Stakeholder Survey	LWL	Life-wide Learning Grant	GSSS	Grant for the Sister School Scheme
CPD	Continuing Professional Development	LIM	Leader in Me	EOEBG	Expanded Operating Expenses Block Grant	DLG	Diversity Learning Grant	TPS	Teaching Performance Survey

Plan on the Use of Capacity Enhancement Grant in 2024/2025 School Year

Name of School: Wong Shiu Chi Secondary School

Means by which teachers have been consulted: Opinion survey followed by staff meeting

No. of operating classes: 24

Task area	Major area(s)	Strategies/Tasks	Benefits anticipated	Time scale	Resources required	Success criteria	Methods of evaluation	People responsible
Biology and Integrated Science Teaching	<ul style="list-style-type: none"> - Teaching Biology and Integrated Science classes - STEM coordinator 	<p>To employ a contract teacher (GM, Point 15) who will take up 2 classes of Biology and 1 class of Integrated Science, perform the same duties as a regular teacher</p> <p>To organize STEM activities lead students participate in competitions</p>	The teaching and non-teaching load of the existing Biology & Integrated Science teachers can be released to certain extent.	2024/2025 School Year	GM Salary of contract teacher for 12 months, including MPF \$445,560	<ul style="list-style-type: none"> - Good scores in the school-based Teaching Performance Survey - Good scores in the appraisal exercise 	<p>Performance assessed by Biology and Integrated Science Department Chair</p> <p>School-based Teaching Performance Survey</p>	<ul style="list-style-type: none"> - Biology and Integrated Science Department Chair - STEM committee Chair

Enhancement of Mathematics Teaching	All the supportive administrative work of the Mathematics Department	To employ one teaching assistant who will provide general supports to the Mathematics Panel by taking up routine non-teaching duties, and after-school remedial class.	Mathematics teachers can spare more time on quality teaching by releasing their administrative duties	2024/2025 School Year	Salary of contract teaching assistant for 12 months, including MPF [(\$17,000 x1.05) x12 = \$214,200]	- Mathematics teachers show improvement in their teaching effectiveness - Good scores in the appraisal exercise	Appraisal by Mathematics Department Chair	Mathematics Department Chair
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Funding	Income	Expenditure	Surplus / (Deficit)	
Capacity Enhancement Grant	\$676,944			
GM (Point 15) in Biology and Integrated Science		\$445,560		
Teaching Assistant for Mathematics		\$214,200	17,184	

School-based After-school Learning and Support Programmes 2024/25 School Year Programme Plan

Name of School : Wong Shiu Chi Secondary School

Staff-in-charge : Ms. Choi Wai Yin Contact Telephone No. : 2656 1270

A. The estimated number of students (count by heads) benefitted under this programme is 235 (including A. 40 CSSA recipients, B. 171 SFAS full-grant recipients and C. 24 under school's discretionary quota).

B. Information on Activities to be subsidised / complemented by the Grant.

Name	Objective	Success criteria	Method(s) of evaluation	Period/Date	Estimated no. of target students benefitted			Estimated expenditure (\$)	Name of partner/service provider
					A	B	C		
Pre-S1 English Bridging Classes (24-25)	To enhance students' English abilities for their transition to an English learning environment	<ul style="list-style-type: none"> - Attendance - Improvement in their English reading, writing, listening and speaking ability 	<ul style="list-style-type: none"> - Attendance record - Evaluation reports from the tutors 	28-7.2025 – 8.8.2025	5	15		12,000	
Chinese Musical Instrument Training Classes	To develop students' skills in musical instruments and their ability in musical appreciation	Regular attendance and mastery of the performing skills of the musical instrument	Attendance record and evaluation reports from the tutors	Year round	2	12		25,200	Vincent Music

Orchestral Classes	To develop students' skills in musical instruments and their ability in musical appreciation	Regular attendance and mastery of the performing skills of the musical instrument	Attendance record and evaluation reports from the tutors	Year round	2	8		18,000	Mega Will
Guitar Classes	To develop students' skills in musical instruments and their ability in musical appreciation	Regular attendance and mastery of the performing skills of the guitar	Attendance record and evaluation reports from the tutors	Year round		13		23,400	
Field Trip and Training Camp for different subjects	Transport fee	<ul style="list-style-type: none"> - Attendance - Field trip assessment reports completed 	<ul style="list-style-type: none"> - Attendance record - Field trip assessment reports 	Year round	5	20		10,000	-
Music & Speech Festival Competitions	To develop students' skills in music and speech	Students have their experience enriched	Competition results	Nov 2023 – April 2024		8	2	2,720	-

English / Chinese Enhancement Activities	To extend students' exposure to authentic English / Chinese	Improvement in the English / Chinese proficiency	Attendance record and students' performance in tests and examinations	Year round		5		10,000	-
Japanese Classes	To enhance students' Japanese writing & speaking abilities	<ul style="list-style-type: none"> - Attendance - Good performance in routine classes 	<ul style="list-style-type: none"> - Attendance record - Evaluation reports from the tutors 	Year round		12		12,000	-
Leadership Training for student leaders e.g. Outward bound, AYP, Prefects, Red Cross ... etc	To instill the virtues of leaders among students	Students showing improvement in collaboration, communicative and self-management skills	Attendance record and evaluation reports from the tutors and advisory teachers	Year round	6	18		5,000	-
Sports training, e.g. soft ball, badminton, table tennisetc	To develop the spirit of collaboration, self management, and various sports skills	Active participation and good performance in the respective sports events	Attendance record and the evaluation reports from the tutors / coaches	Year round	10	40	9	85,500	-

Miscellaneous activities for developing student self esteem, skills development and enrichment of learning experiences	To widen the students' scope of life exposure	Regular attendance and have enhancement in self esteem and generic skills	Evaluation reports from instructors / coaches	Year round	10	20	13	1,000	Miscellaneous agents
Total no. of activities <u>11</u>					40	171	24	204,820	

Plan on the Use of the Promotion of Reading Grant 2024-2025

The major objectives for Promotion of Reading : To nurture students' reading habit and to build the school's reading culture

	Item	Estimate Expenses
1.	<u>Purchase of Books</u>	
	Chinese Language Extensive Reading Scheme Printed books	\$13,500
	Library books	\$39,800
	Discipline Committee Printed books	\$1,000
	Guidance Committee Printed books	\$1,000
	Life Education Committee Printed books	\$1,000
2.	<u>Reading Activities</u>	
	Chinese Reading Weeks	\$10,300.00
	English Week – Book Fair	\$10,000.00
	Total	\$76,600.00

Category 1: To organise / participate in life-wide learning activities

Schools are required to complete this part							Completion of this part is not mandatory								
No.	Activity Name	Proposed Date	Target Students		Estimated Expenses (\$)	Estimated Expenses per Person (\$)	Brief Description and Objective of the Activity	Domain (Please select or fill in the domain of the activity as appropriate)	Brief Description of the Monitoring / Evaluation Mechanism	Essential Learning Experiences (Please put a ✓ the appropriate box(es); more than one option can be selected)					Subject Panel / Teacher-in-charge
			Level	Estimated Number of Participants						Intellectual Development (closely linked with curriculum)	Values Education	Physical and Aesthetic Development	Community Service	Career-related Experiences	
1.1	Local Activities: To organise life-wide learning activities in different KLAs / cross-KLA / curriculum areas to enhance learning effectiveness, or to organise diversified life-wide learning activities to cater for students' interests and abilities for stretching students' potential and nurturing in students positive values and attitudes														
e.g.	Career Experience Activity	Nov 2022	S1-S3	200	\$20,000.00	\$100.00									
1	Chinese Debating Class & Enrichment Activities	Oct 2024 - Jun 2025	S.2-S.5	45	\$84,000.00	\$1,866.67		Chinese Language	Competition results and tutors' comments	✓			✓		YPL , YWK
2	English Debating Class & Enrichment Activities	Oct 2024 - Jun 2025	S.1-S.6	723	\$150,000.00	\$207.47		English Language	Competition results and tutors' comments	✓			✓		CSH, LWS
3	Musical Instrument Training	Sept 2024 - Aug 2025	S.1-S.6	400	\$95,000.00	\$237.50		Arts (Music)	Competition results and tutors' comments			✓			WWK
4	Career-related Activities	Nov 2024 - Mar 2025	S.4 - S.6	261	\$9,000.00	\$34.48		Career	Questionnaires and teachers' observations					✓	CSM
5	STEM Project and Activites	Sept 2024 - Jun 2025	S.1-S.5	593	\$157,000.00	\$264.76		Science	Questionnaires and teachers' observations	✓					KWF
6	Activities on Multiple Intelligences	Sept 2024 - Aug 2025	S.1-S.6	723	\$225,000.00	\$311.20		General Studies	Attendance records, teachers' and students' questionnaires	✓	✓	✓	✓	✓	CCS
7	Physical Education Activities	Sept 2024 - Aug 2025	S.1-S.6	723	\$550,000.00	\$760.72		Physical Education	Competition results and coaches' comments		✓	✓			LTA, LHY
8	Learning Experiences Activities	Sept 2024 - Jun 2025	S.1-S.5	593	\$14,000.00	\$23.61		General Studies	Teachers' and students' questionnaires	✓		✓		✓	HMC
9	Religious Activities	Nov 2024 - April 2025	S.1-S.5	593	\$14,000.00	\$23.61		Values Education	Teachers' and students' questionnaires		✓				YWK
10	Life Education : Leadership Training	Oct 2024 - Jun 2025	S.2-S.3	219	\$29,000.00	\$132.42		Leadership Training	Questionnaires and teachers' observations		✓				CKK
11	Leader-in-Me Programme	Sept 2024 - Jun 2025	S.2	112	\$23,000.00	\$205.36		Values Education	Questionnaires and teachers' observations		✓		✓		TCM
12	Discipline-related Activities	Dec 2024 - July 2025	S.3-S.5	90	\$40,000.00	\$444.44		Leadership Training	Questionnaires and teachers' observations		✓		✓		YMC
13	Visual Art Activities	Nov 2024- Jan 2025	S.3-S.5	20	\$16,000.00	\$800.00		Science	Questionnaires and teachers' observations			✓			CMY
12	Guidance-related Activities	Oct 2024 - Jun 2025	S.3-S.5	90	\$14,000.00	\$155.56		Leadership Training	Questionnaires and teachers' observations		✓		✓		NYL
(Please insert rows above if the space provided is insufficient.)															
Sub-total of Item 1.1				5,185	\$1,420,000.00										
1.2	Non-Local Activities: To organise or participate in non-local exchange activities or non-local competitions to broaden students' horizons														
e.g.	Exchange Tour to the Greater Bay Area	10-12 Apr 2023	S4-S5	88	\$100,000.00	\$1,136.36									
1															
2															
3															
(Please insert rows above if the space provided is insufficient.)															
Sub-total of Item 1.2				0	\$0.00										
Total for Category 1				5,185	\$1,420,000.00										

No.	Activity Name	Proposed Date	Target Students		Estimated Expenses (\$)	Estimated Expenses per Person (\$)	Brief Description and Objective of the Activity	Domain (Please select or fill in the domain of the activity as appropriate)	Brief Description of the Monitoring / Evaluation Mechanism	Essential Learning Experiences (Please put a ✓ the appropriate box(es); more than one option can be selected)					Subject Panel / Teacher-in-charge
			Level	Estimated Number of Participants						Intellectual Development (closely linked with curriculum)	Values Education	Physical and Aesthetic Development	Community Service	Career-related Experiences	
1.1	Local Activities: To organise life-wide learning activities in different KLAs / cross-KLA / curriculum areas to enhance learning effectiveness, or to organise diversified life-wide learning activities to cater for students' interests and abilities for stretching students' potential and nurturing in students positive values and attitudes														

Category 2: To procure equipment, consumables or learning resources for promoting life-wide learning (Compulsory)

No.	Item	Purpose	Estimated Expenses (\$)
e.g.	STEM Learning Kits	STEM Interest Group Activity	\$50,000.00
1			
2			
3			
(Please insert rows above if the space provided is insufficient.)			
Estimated Expenses for Category 2			\$0.00
Estimated Expenses for Categories 1 & 2			\$1,420,000.00

Category 3: Estimated Number of Student Beneficiaries (Compulsory)

Total number of students in the school:	723
Estimated number of student beneficiaries:	723
Percentage of students benefitting from the Grant (%):	100%

Name of Contact Person for LWL:	Ms. Choi Wai Yin
Post of Contact Person for LWL:	CO

Plan on the Use of the Citizenship and Social Development Grant (CS Grant) 2024-2025

Item / Programmes	Budget
Procure relevant e-books for CS	\$24,700.00
Procure relevant e-learning resources for CS	\$4,000.00
Enrichment program for CS	\$11,100.00
Promotion for CS (Open Day)	\$23,800.00
Equipment and additional teacher fee for field tour in China for CS	\$2,100.00
Macao Exchange tour for CS	\$42,000.00
Field trip in HK for CS	\$35,100.00
Total	\$142,800.00

2024/25 School Year

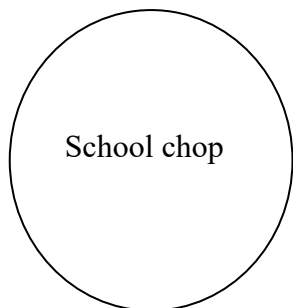
Work Plan on Implementation of Measures to Safeguard National Security and Promote National Security Education

School Name: Wong Shiu Chi Secondary School

Area	Measure(s)	Assessment Method	Implementati on timetable	Person-in-charge	Resources required
(A) School admin.	1. The National Security Education Work Team will continue to work in 2024/25 to review the policy & situation and to organize and supervise national security education in school.	Observation by Principal and IMC	Whole year	Vice-principal (Student Affairs), Life Education Committee Head	
	2. Po Nga Church will be requested to assure that their use of our school Hall for religious activities will not involve acts or activities that endanger national security.	Report by Vice-principal (Admin. Support)	Whole year	E.O.	
	3. Librarian will take out consistent review of the library collection to prevent existence of items that contain materials harmful to national security.	Report from Librarian	Before 1/Nov	Librarian	
	4. Guest speakers in school activities, alumni and coaches hired will be requested not to commit any act in our campus that may endanger national security.	Observation by relevant staff	Whole year	Teachers-in-charge related	
	5. Subject panel heads will be requested to review the school-based curriculum and the learning and teaching resources (including textbooks, self-compiled teaching materials and question papers for tests and examinations) selected or developed are in line with the National Security Law.	Report to Vice-principal (Academic) from panel heads	Whole year	Subject panel heads	
	6. Through staff meetings and school circulars, enable staff to understand and familiarize themselves with the legislative background, provisions, significance, etc. of the National Security Law, as well as relevant information disseminated by the Government.	Report by Vice-principal (Admin. Support)	Whole year	Vice-principal (Admin. Support)	
	7. Raise national flag and HKSAR flag weekly and during important school events.	Observation by Vice-principal (Student Affairs)	Whole year	Teacher-in-charge of flag raising team	
	8. Arrange delivery of speech under the national flag in each weekly flag raising ceremony.	Observation by Principal	Whole year	Principal, Vice-principal (Student Affairs), Life Education Committee Head	

Area	Measure(s)	Assessment Method	Implementati on timetable	Person-in-charge	Resources required
	9. Discipline Committee Head will review and fine-tune guidelines on dealing with behavior suspected to endanger national security.	Report by Discipline Committee Head	Before 1/Sep	Discipline Committee Head	
(b) Staff management & training	10. Vice-principals (Academic & Student Affairs) will examine subjects' and committees' annual plan and supervise their implementation, for the appropriate promotion of national security education.	Report by Vice-principals (Academic & Student Affairs)	Before 1/Oct	Vice-principals (Academic & Student Affairs)	
	11. Staff development seminar(s), concerning the National Security Law, will be held whenever appropriate for all staff to attend, to enhance their understanding of the National Security Law.	Report by Vice- principal (Admin. Support)	Whole year	Vice-principal (Admin. Support)	
(c) Learning and teaching	12. All subject panel heads will consistently review their subjects' curriculum to include appropriate elements of national security education in their subjects' curriculum with reference to those highlighted in EDB circulars. https://www.edb.gov.hk/attachment/en/curriculum-development/renewal/CM/EDBC21004E.pdf https://applications.edb.gov.hk/circular/upload/EDBC/EDBC21006C.pdf They will report the elements included in those subjects' Annual Plan and the implementation in their Annual Reports.	Report by Vice-principal (Academic)	Before 1/Sep	Related subject panel heads	
	13. The above subject panel heads will archive teaching and learning materials related to Constitution and Basic Law education and national security education for no less than two school years for possible future inspection by SSBs, school management or the EDB.	Report by relevant subject panel heads	Whole year	Related subjects panel heads	
	14. All subject panel heads will lead their panel members to review the curriculum and the learning and teaching resources (including textbooks, self-compiled teaching materials and question papers for tests and examinations) so as to make them developed in line with the education of national security.	Report by relevant subject panel heads	Whole year	All subject panel heads	
	15. Life Education Committee will incorporate elements of national security education in the morning assemblies and/or class periods.	Report by Life Education Committee Head	Whole year	Life Education Committee Head	

Area	Measure(s)	Assessment Method	Implementation timetable	Person-in-charge	Resources required
(d) Student guidance, discipline and support, experiential learning	16. Organize students to join relevant quiz and competitions organized by Education Bureau. 17. Board display will be held to inform students more about national security whenever appropriate.	Report by Vice-principal (Student Affairs)	Whole year	Life Education Committee Head, C&S and CES panel heads	
	18. Life Education Committee will incorporate elements of national security education in the extra-curricular activities. 19. Experiential Learning Committee will cooperate with Civic and Social Development Subject to hold study tour to Mainland to help our students understand more about their country. 20. Experiential Learning Committee will hold a study tour to Macau to enhance our students understand how Macao is continuing to make its unique contribution to China's reform, opening up and modernization while sharing the opportunities and benefits brought by development of the mainland.	Report by relevant subject panel & committee heads	Whole year	Heads of Life Education Committee and Experiential Learning Committee	One-off Grant for Promotion of Chinese Culture Immersion Activities, Diversity Learning Grant
	21. Life Education Committee will organize interflows with our Sister Schools in Mainland to help students understand more about our country.	Report by Life Education Committee Head	Whole year	Life Education Committee Head	The Grant for Sister School Scheme
(e) Home-school cooperation	22. Parents-Teachers Association will organize activities to enhance parents' understanding of Chinese culture	Report by Vice-principal (Admin. Support)	Whole year	Guidance Mistress	
	23. School will help disseminate information about national security to parents.	Report by Vice-principal (Admin. Support)	Whole year	Vice-principal (Admin. Support)	
	24. Parents attending talks held by Parent-Teachers Association will be briefed about our school's policies of national security education.	Report by Vice-principal (Admin. Support)	Whole year	Guidance Mistress	



School chop

Signature of supervisor : _____

Name of supervisor : _____

Date : _____

「促進香港與內地姊妹學校交流試辦計劃」計劃書 (2024/2025 學年)

姊妹學校名稱	廣州南武中學	貴州安順市鎮寧自治縣行知學校	蘇州新草橋中學
締結日	18-12-2012	29-4-2016	27-5-2024

活動詳情

項目編號	交流/活動項目名稱及內容	預期目標	監察 / 評估	預算開支
1	蘇州新草橋中學交流體驗之旅 (2025 年 4 月 14 日至 4 月 18 日)，主要內容包括： <ul style="list-style-type: none">影子學生校園生活體驗；兩地學生體藝交流；及蘇杭文化考察。	<ul style="list-style-type: none">本校學生藉著影子學生校園生活體驗，全面深入體驗內地中學生的校園生活文化。兩地學生進行體藝活動交流，促進彼此溝通，建立友誼。學生考察蘇杭著名的歷史文化景點，拓闊視野、增潤知識。	<ul style="list-style-type: none">量性評估：學生問卷調查；質性評估：教師觀察、學生感想；邀請學生在周會分享交流後感。	<ul style="list-style-type: none">交流團人數：35 人 (包括 30 名學生、4 名教師、校長)預算人均團費：\$5,000總計： $\\$5,000 \times 35 = \\$175,000$ 學生收費：\$500x30 = \$15,000 姊妹學校津貼：\$160,000
3	教師觀課交流、學與教策略分享	<ul style="list-style-type: none">兩地教師以實體或線上形式互相觀摩課堂，分享教學策略及心得，互取所長，提升彼此的專業知識及教學效能。	<ul style="list-style-type: none">量性評估：教師問卷調查；質性評估：同儕在教師會議或科務會議中分享觀課經驗。	