

Guidelines On Application For S1 Discretionary Places

1. **Application forms** for Discretionary Place will be available at the school General Office or on the school website (<http://www.wscss.edu.hk>) for download from 5 December 2023 (Tuesday). Completed forms should be returned to the school between 2 January 2024 (Tuesday) and 16 January 2024 (Tuesday). Besides, parents can apply via the SSPA e-Platform during the abovementioned period. For enquiries, please contact the School Places Allocation Section of the EDB. (tel. no.: 28327740/28327700; website : www.edb.gov.hk).
2. **An admission Talk** will be held from 14:00 to 15:30 on 16 December 2023 (Saturday) in the school hall. Participants must register for the talk on our [school website](#). Seats will be reserved on a first-come-first-served basis. The deadline of registration is 6 December. Successful participants will be notified by email on or before 12 December. Walk-in guests without successful registration in advance will not be entertained.
3. The application form should be duly completed with legible handwriting. It should be submitted in person with the following **documents**:
 - i. copies of the student's primary 5 and primary 6 (only the first semester) academic reports,
 - ii. the Application Form for S1 Discretionary Place issued by the EDB,
 - iii. two stamped self-addressed envelopes,
 - iv. the original copy of HKID card of the student (for verification only).

Recommendation letters from primary schools are not required.

4. **Application period** is from 2 January 2024 (Tuesday) to 16 January 2024 (Tuesday). Late applications will not be entertained. Office hours of the school are as follows:

Monday to Friday	09:00 – 12:30	14:00 – 16:30
Saturday	09:00 – 12:00	
Sundays and Public Holidays	Close	
5. **Personal data** provided will be used by the school only for the purpose of S1 Discretionary Place application. The school is allowed to disclose the personal information included in the application form to the EDB. Applicants have the right to access and correct their personal data, including reproducing parts of the application forms with their personal information.
6. Please refer to the **Admission Criteria and Weightings** overleaf. Applicants, whether their children are invited for an interview or not, will receive notification by letter during the period between 4 March 2024 (Monday) and 8 March 2024 (Friday). The interview date is 16 March 2024 (Saturday).
7. Our school will notify parents of **successful applicants** of their children's inclusion in the Successful Lists for Discretionary Places on 27 March 2024 (Wednesday) by phone and mail.
8. Discretionary Place Application is an additional right of students. Parents can apply for any two secondary schools in the Discretionary Place Stage, but they are also free to place their choices in the **Central Allocation Stage**. You are welcome to place our school as your 1st preference in Central Allocation.